**ATD Sacramento presents the**

**2017 Outstanding Talent Development Contributor Award**

We are currently collecting nominations for the ***Outstanding*** ***Talent Development Contributor Award*** from the Sacramento Region (El Dorado, Nevada, Placer, Sacramento, Sutter, Yolo, and Yuba Counties).

One award will be given to recognize the outstanding performance of an individual within the Sacramento Region who has significantly contributed to the field of talent development. We will celebrate the successes of all nominees and award recipients at a special dinner and awards ceremony on Thursday evening, December 14, 2017 at the UC Davis MIND Auditorium.

**Guidelines:**

* Follow these instructions or your submission will be ineligible. Complete all fields; they are required.
* Use the MS Word form provided in this packet. Please keep the file in the MS Word format when submitting.
* Email the completed form to [mail@astdsac.org](mailto:mail@astdsac.org) with the Subject Line: ATD Sacramento Champions of Learning Best Practices Nomination ***by 5:00 p.m. on Friday, October 13, 2017***.
* Once the nomination form is received, you will be contacted for a ***required video submission*** within three days
* Video submissions should be between 60 and 150 seconds in length and must include the following:
  + An introduction of the nominee and their position within the company
  + A summary of the basis for nomination
* Additional footage supporting the nomination is encouraged but not required. If submitted, it must fit within the 150 second limit. It does not need to be professionally created or edited – you can just use your cell phone HD video, but do your best!
* A maximum of one award will be given in this category.

**What’s Next:**

* You will receive a confirmation email within 3 business days of your submission. This email will include instructions for how to submit the required video.
* A national volunteer committee made up of talent development experts selects the top best practices. Company/Organization names will be redacted for a fair evaluation.

**Judging Criteria (6 Key Elements)**

Evaluation criteria for the submission is scored 1 (poor) to 5 (exceptional) based on evidence of demonstrated outstanding achievement in one or more the following areas:

1. Meaningful service to the field & practitioners within it.
2. Impact upon the advancement of the field of talent development.
3. Providing coaching & mentoring to those within talent development.
4. Championing the profession and its impact on organizational results.
5. Quality of application.
6. Preference will be given to ATD Sacramento member nominees. Join at [www.tdsac.org/membership](http://www.tdsac.org/membership).

**Outstanding Talent Development Contributor Submission Form**

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| *Nominee’s Organization (to be printed on certificate)* |  |
| *Nominee’s Name* |  |
| *Nominee’s Job Title* |  |
| *Name of Person Submitting* |  |
| *Work phone number* |  |
| *Mobile phone number* |  |
| *Email address* |  |

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| ***Brief Biography/Description of Nominee*** | |
| Please provide a brief biography for the nominated individual. **Limit response to 200 words.** | |
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| ***Nomination Summary*** |
| Please write a brief summary outlining the reasons for your nomination based on one or more evaluation criteria above. **Limit response to 200 words.** |
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| ***Demonstrated Commitment to Talent Development*** |
| Please provide specific examples of how the nominee has demonstrated *an understanding of talent development’s impact on business results*. **Limit response to 250 words.** |
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| Please provide examples of ways in which the nominee has elevated the talent development function within his or her organization or the greater community through effective application of talent development competencies. **Limit response to 250 words.** |
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| ***Impact / Results*** |
| Please explain the specific impact and/or results of the individual's actions/support on behalf of the talent development function. What outcomes resulted from the efforts and/or commitment? **Limit response to 250 words.** |
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**Submit completed form and any questions to** [**mail@astdsac.org**](mailto:mail@astdsac.org)